

# May 2021 Grant Process

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## *Hoblitzelle Foundation*

### *Organization Information - Part I*

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#### **Mission Statement\***

Please provide the organization's mission statement.

*Character Limit: 3000*

#### **History and Purpose\***

Please discuss your organization's history and purpose.

*Character Limit: 3000*

#### **Services and Programs\***

Please describe your organization's current services and programs, including the number of people served in your most recent fiscal year.

*Character Limit: 3000*

#### **DBA**

Thank you for entering your organization's legal name during the registration process. If your organization is typically known by another name, please enter it here.

*Character Limit: 250*

#### **Formerly Known As (list)**

Please indicate any prior names that have been used by your organization. In addition, if your organization is the result of a merger or acquisition of several organizations please list all predecessor names.

*Character Limit: 500*

#### **Common Acronym**

If your organization utilizes a common acronym, please enter it here.

*Character Limit: 10*

### *Organization Information - Part II*

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In the text boxes below, please provide the diversity of your board, staff, and individuals served by your organization in the most recent year (fiscal or calendar). Please include the following: 1) the total for the category, 2) the gender breakdown of the total, and 3) the total number of

individuals by ethnic background (Asian/Pacific Islander, Black or African American, Hispanic or LatinX, Native American, White Non-Hispanic, Two or More Races, Other, and Unknown). Please input actual numbers versus percentages.

### **Board Diversity\***

*Character Limit: 250*

### **Staff Diversity\***

*Character Limit: 250*

### **Client Diversity\***

*Character Limit: 250*

### **Staff Leadership\***

Is your organization led by a Person of Color?

#### **Choices**

No

Yes

### **Equitable Initiatives\***

Share any efforts your organization is currently implementing or planning to implement in order to increase the diversity of your organization, provide racial equity education/training, or invest in under-resourced areas.

*Character Limit: 1000*

## ***Grant Request - General Information***

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### **Description of Request\***

Please describe the grant request below, including overall project budgets, timelines, and population that will be served by this opportunity.

*Character Limit: 3000*

### **Project Name\***

Please provide a brief name for your project.

*Character Limit: 150*

### **Requested Amount\***

Please indicate the dollar amount of your request, rounded up to the nearest \$100.

*Character Limit: 20*

## Grant Type\*

Please select the type that most closely represents the grant request. Note that the drop-down list includes types of grants that are no longer part of the foundation's priorities but are maintained for historical purposes.

### Choices

Awards & Recognition  
Building - New  
Building - Renovation  
Debt Retirement  
Endowment  
Equipment  
Equipment - Vehicle  
Exhibits, Displays & Publications  
Land - Acquisition  
Land - Improvement  
Media (Film & Video)  
Operations  
Other - Buildings  
Other - Land  
Other - Silver Collection  
Program  
Scholarships  
Seminars & Conferences  
Technology

## Funding Category\*

Please choose from one of the following funding areas that most closely matches the project for which you are requesting funding.

## Grant Fiscal Sponsor

A fiscal sponsor is an organization that might be receiving the grant funds on your behalf, such as a fund at a communities foundation.

*Character Limit: 250*

## Fundraising Partner

A fundraising partner might be an external fundraising consultant, or another not-for-profit organization such as the Crystal Charity Ball.

*Character Limit: 100*

## *Grant Request - Specific Information*

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### **Grant Location**

Please indicate the location address where the grant will be implemented. This may or may not be the same address as the organization's main address.

### **Grant Address - Street\***

*Character Limit: 50*

### **Grant Address - City\***

*Character Limit: 20*

### **Grant Address - State\***

*Character Limit: 2*

### **Grant Address - Zip Code\***

*Character Limit: 10*

### **Grant Location\***

Use the link below to find your Latitude and Longitude by typing in your grant address. Your coordinates will be noted as "Location: Latitude, Longitude" in the grey box on the bottom left corner of the page.

<https://google-developers.appspot.com/maps/documentation/utils/geocoder/#q%3D1718%2520Robert%2520OB.%2520Cullum%2520Boulevard%2509Dallas%2509Texas%250975210>

### **Grant Address - Latitude\***

*Character Limit: 250*

### **Grant Address - Longitude\***

*Character Limit: 250*

### **Information on Clients Served**

To the best of your ability, please categorize the clients that are served by your organization and/or this specific grant request.

### **Age Group\***

#### **Choices**

Adolescent

Adults

All

Children  
College  
Graduate  
Seniors  
Youth

**Gender\***

**Choices**

All  
Female  
Male

**Primary Ethnic Group Served\***

**Choices**

African American  
All  
American Indian  
Caucasian  
Ethnic Mix  
Hispanic

**Economic Status\***

**Choices**

All  
Low  
Middle  
Upper

**Religious Preferences\***

**Choices**

All  
Christian  
Christian - Catholic  
Christian - Protestant  
Christian - Protestant - Baptist  
Christian - Protestant - Episcopal  
Christian - Protestant - Lutheran  
Christian - Protestant - Methodist  
Christian - Protestant - Presbyterian  
Jewish  
Muslim  
Other

## *Required Documents*

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### **Proof of Tax-Exempt Status\***

Please upload your most recent tax exemption letter.

*File Size Limit: 5 MB*

### **Most Recent Tax Return (Form 990)\***

Please upload your most recent Form 990.

*File Size Limit: 10 MB*

### **Most Recent Audited Financial Statements**

Please upload your most recent audited financial statements. If your organization does not have an annual audit, please note that in your grant application.

*File Size Limit: 5 MB*

### **Board of Directors\***

Please upload a list of your Board of Directors.

*File Size Limit: 5 MB*

### **Major Donor Report\***

Please upload a report showing other foundation support to your organization over the past three years. Please feel free to also include non-foundation major donors over that same period. The donations received do not have to be for the same project being covered by this grant application, but should be a look at overall support of your organization.

*File Size Limit: 5 MB*

### **Optional File Uploads**

Feel free to upload up to three additional files in support of this grant request, such as capital campaign materials, pictures, or other informational brochures.

*File Size Limit: 5 MB*

*File Size Limit: 5 MB*

*File Size Limit: 5 MB*

## *For Internal Purposes*

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### **Grant Request Executive Summary**

*Character Limit: 2500*

**Grant Fiscal Year\***

**Choices**

2020-21

**\*Required Field**